

Shandon Court

General Catering F.A.Q's

How Many Guests can you accommodate?

We can host up to 175 guests in our main Court Room for dinners and even more for Cocktail receptions. Our slightly smaller Jury room accommodates a comfortable 85-100 depending on the type of event you are considering.

During the afternoon our private dining room can host an intimate party of up to 50 guests.

Is there a minimum number of guests or dollar amount that is required?

Our Court room has an average adult guest guarantee of 65 Adults and our Jury Room 35 Adults. Please inquire about special off season rates and flexible guarantees during slower months.

Where do my guests park?

We have free private self parking to the side of and behind our building. On the street parking is also available.

Are direction cards and place cards included?

Unlimited Direction cards are provided as well as customizable place cards.

How much set-up time is allotted?

Each host is allotted a minimum of one half hour before the start of the event for preparation and set up. If we are able to provide you with more we absolutely will do so. Please keep in mind you will be working along side the staff that is preparing for your party.

How do I reserve my date?

To secure a date we simply need a \$300 deposit and signed contract outlining the date, time and room for your event. Should you wish, all other details can be arranged closer to the event date.

How can payments be made?

All of our prices have been discounted for cash or check payments. While you can leave your deposit on a credit card, should you choose to use a credit card for the balance a

5% surcharge applies. This simply covers our credit card fee costs. Payment and guest guarantees are not due until three business days prior to the event.

Children's Pricing?

Children aged 3-11 are \$15. That includes unlimited soda. For sit down packages it also includes a specialized children's menu. Children under 3, should you wish to offer them a meal are \$5.

When do the doors open and my time period begin?

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You'll tell us. If you ask for the doors to open at 6:30 then your reserved time starts from that point. This is determined at time of contract.

Can I use the front patio?

Of course, we've set up special bars and special events such as clam bakes and cocktail hours on our patio.

Who coordinates the actual reception?

Our experienced Maitre D' will see to it that your event follows your plan. Your reception will flow effortlessly from one wonderful activity to another. Should you wish to have a private Maitre D' to tend only to your event, we would be happy to provide you with a quotation.

Can we decorate?

Yes. Our Court Room has 12 foot ceilings and a built in cherry dance floor. It has many different types of lighting for your use. We designed the room in a classic style to serve as a blank canvas for the vision you have for your event.

If we do not have the room booked prior to your time you can get a head start. If it is booked then you'll need help, but remember all of your good friends are probably willing! Shandon Court can certainly take care of the placement of simple, one piece centerpieces and guests favors. If it gets more extensive than that, we'll provide you with a quotation.

Are there any restrictions on decorations?

In an effort to keep our prices as economical as possible we do have some minor restrictions on decorations. We do not allow thumb tacs, confetti or glitter of any kind. Feel free to use scotch tape on our mirrors, but it is prohibited on paint or wallpaper.

Should you wish to place candy in the room we do require a fully refundable carpet cleaning deposit.

What are the time slots available for my party?

Keeping in the spirit that your party is exactly that - your party - we are very flexible on the start time for your event.

How many servers will I have?

When all of the details and your guest count have been finalized we take your final service charge and hire as many servers as it allows.

What about music?

We are happy to work with any insured DJ or Musician that you select. Shandon Court also has an extremely good working relationship with Sonic Boom DJ's. You can contact them at 631.327.0139 for more information. Should you wish background music, each room has its own sound system. You can bring your iPod or MP3 player and we would be happy to connect it for you.

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Are the packages flexible?

We are firm believers that we are catering your party. Our menus serve as a starting platform for your evening. Please feel free to alter or customize it to your liking, we would be happy to work with you!

One of my guests has a restrictive diet, can you accommodate them?

Absolutely, our chefs are extremely experienced in restrictive diets and food allergies.

Weddings & Formal Banquets

Can you help with all of the details?

It's what we do the best! Rest assured that your wedding would be the wedding you've dreamed about. Our Event Planners work with you to incorporate those special touches that your guests will long remember.

Who coordinates the actual reception?

We do. Our experienced Maitre D' will see to it that your reception follows your plan. Your reception will flow effortlessly from one wonderful activity to another.

Where do my guests park?

We have free private self parking to the side of and behind our building. On the street parking is also available. We would be happy to secure valet parking for you should you desire it.

What about holding the actual wedding ceremony on premise?

Lots of brides have, we have a wedding arbor and columns to help transform the Court Room for your ceremony. The fee for this service is only \$150. You may want to extend your reception time to accommodate the actual service.